

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

April 21st, 2025

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: March 17th, 2025, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (Invited)
  - ii. KLJ Engineering Invoice #10222182 3/11/2025 \$6,958.00
  - iii. KLJ Engineering Invoice #10222183 3/11/2025 \$436.00
  - iv. Ugrin Alexander Zadick, P.C. – Site Title Opinion
  - v. Pumphouse Improvements/Teams Meeting, Tuesday, March 25th, 2025, 10:00 AM-11:00 AM
  - vi. Next Monthly Teams Meeting Tuesday, April 22nd, 2025, 1:15 PM – 2:00 PM

### NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
  - a. March 2025: Total Gallons 569,800; Avg Gallons 18,381; Avg POI 0.59; Avg Dist 0.25
  - b. Asset Inventory and Replacement/Purchase Timeline
  - c. Work Projects Completed, Irrigation Pressure Valve
  - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
  - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER REPORT:
  - a. March 31st, 2025: Operating \$25,484.31; Savings \$25,034.63; Construction \$41,680.33
  - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
  - c. Delinquent Accounts Receivable Report as of April 21st, 2025
- VII. PRESIDENT'S REPORT:
  - a. SPCWD – Water Rules; Irrigation Rules
  - b. Public Meeting once Contracts Signed
  - c. Grants and Upgrades for the Future Needed Now
    - a) Nittany Grantworks – Proposal to Prepare Planning Grant Applications & Administer Planning Grant Awards
- VIII. BILLS TO BE PAID: Board Stipend \$285.00 (Combined); Payroll \$2,357.47 (Combined); SPVCWSD \$285.07 (Office Rent & Supplies, Postage – Combined); Liffing Machine & Repair \$5,730.64 (Contract Labor & Repairs – Irrigation); Immense Impact, LLC \$560.00 (Website Subscription – Combined); Energy Laboratories \$63.00 (Lab Testing – Drinking Water); Hawkins, Inc. \$4,183.02 (Chemicals & Freight – Drinking Water); Montana Rural Water Systems, Inc. \$250.00 (Annual Membership Dues – Drinking Water); Montana Valley Irrigation LLC \$52.13 (Parts Supplies – Irrigation); NorthWestern Energy \$504.16 (Electric – Drinking Water)
- IX. CORRESPONDENCE:
  - a. Glatfelter Underwriting Services, Inc. - Notice of Policy Conditional Renewal

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for May 19th, 2025, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spcwaterdistrict.com](http://www.spcwaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](http://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND