

SUN PRAIRIE COUNTY WATER DISTRICT
Public Hearing and Regular Meeting of the Board of Directors
Agenda for Public Hearing and Meeting of the Board
December 16th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 6:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. PUBLIC HEARING FOR FY2025 ANNUAL BUDGET AND RATES INCREASE
- IV. APPROVAL OF MINUTES: November 18th, 2024, Regular Meeting of the Board
- V. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. Resolution for Draw – \$6,848.00
 1. KLJ Invoice #10218168 Task #2 \$5,976.00
 2. KLJ Invoice #10218169 Task #3 \$872.00
 - iii. Monthly Teams Meeting Update from Tuesday, November 19th, 2024, 1:15 PM – 1:45 PM
 - iv. Next Monthly Teams Meeting Thursday, December 19th, 2024, 11:00 AM – 12:00 PM
- B. FY2025 Annual Budget and Rates Increase

NEW BUSINESS:

- VI. WATER OPERATOR'S REPORT:
 - a. November 2024: Total Gallons 524,900; Avg Gallons 17,497; Avg POI 0.62; Avg Dist 0.25
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - i. Dennis Schwecke – Irrigation Pump Status
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VII. TREASURER'S REPORT:
 - a. November 30th, 2024: Operating \$22,874.80; Savings \$25,030.52; Construction \$49,724.83
 - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
 - c. Delinquent Accounts Receivable Report as of December 16th, 2024
- VIII. PRESIDENT'S REPORT:
 - a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual
 - b. Irrigation and Water Does and Don'ts 2025
- IX. BILLS TO BE PAID: Energy Laboratories \$63.00 (Test Kits – Drinking Water); NorthWestern Energy \$497.97 (Electric - Drinking Water), \$897.76 (Electric - Irrigation); MT State Fund \$869.01 (Workers Compensation – Combined); SPVCWSD \$271.12 (Rent & Supplies – Combined); *Payroll \$x,xxx.xx* (Combined); Board Stipend \$285.00 (Combined); *US Treasury Federal Withholding; MT Dept of Revenue State Withholding; Unemployment Insurance*
- X. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for January 20th, 2025, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND