

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

February 19th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: January 15th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (*Invited*)
  - ii. Sarah Converse, Sweetgrass Development (*Invited*)
  - iii. Resolution to Approve Grant Agreement #AM-23-0317 Vendor Invoice to State of Montana for KLJ Invoices in the amount of \$47,630.50
  - iv. KLJ Water Upgrade Project Open Invoices
    1. 11/08/2023 #10198574 \$535.00
    2. 11/08/2023 #10198573 \$14,316.00
    3. 12/07/2023 #10200031 \$17,678.00
    4. 01/11/2024 #10201212 \$21,562.50
    5. 02/08/2024 #10202491 \$1,171.50, #10202492 \$263.00
  - v. Update on Monthly Teams Meeting Tuesday, January 16, 2024, 1:00 PM – 1:30 PM
  - vi. Next Monthly Teams Meeting Tuesday, February 20, 2024, 1:00 PM – 1:30 PM

### NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
  - a. January 2024: Total Gallons 52,042,500; Average Gallons 18,071; Avg POI 0.69; Avg Dist 0.27
  - b. Asset Inventory and Replacement/Purchase Timeline
  - c. Work Projects Completed
  - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
  - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
  - a. January 31st, 2024: Operating \$32,834.97, Savings \$25,020.10, Construction \$0.00
  - b. Delinquent Accounts Receivable Report as of February 19th, 2024
- VII. PRESIDENT'S REPORT:
  - a. SPCWD - Development of Rules and Regulations and S.O.P. Manual – Update
  - b. 2024 Annual Budget Overview
  - c. Public Meeting once Contracts Signed / Bylaws Completed
  - d. 2024 Board Member Election
- VIII. BILLS TO BE PAID: MRWS \$350.00 (Drinking Water, Conference); Energy Laboratories \$106.00 (Drinking Water, Test Kits); NorthWestern Energy \$591.47 (Electric, Drinking Water); SPVCWSD \$266.46 (Office Rent & Supplies, Combined); Payroll (Combined); Board Stipend \$228.00 (Combined); Local Government Services \$55.00 (Accounting, Combined); Montana Dept Labor & Industry \$1,014.44 (Workers Compensation, Combined)
- IX. CORRESPONDENCE:

### MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is tentatively scheduled for March 18th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spcwaterdistrict.com](http://www.spcwaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](https://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND