

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

January 15th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: December 18th, 2023, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. Sarah Converse, Sweetgrass Development (Invited)
 - iii. Update on Monthly Teams Meeting Tuesday, December 19, 2023, 1:00 PM – 1:30 PM
 - iv. Next Monthly Teams Meeting Tuesday, January 16, 2024, 1:00 PM – 1:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. December 2023: Total Gallons 644,100; Average Gallons 20,777; Avg POI 0.62; Avg Dist 0.25
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. December 29th, 2023: Operating \$18,414.82, Savings \$25,019.04, Construction \$0.00
 - b. Delinquent Accounts Receivable Report as of January 15th, 2024
- VII. PRESIDENT'S REPORT:
 - a. SPCWD - Development of Rules and Regulations and S.O.P. (Standard Operating Procedure) Manual – Update
 - b. 2024 Annual Budget
 - c. Public Meeting once Contracts Signed / Bylaws Completed
 - d. Board Stipend
 - e. Upcoming Board Member's Elections
- VIII. BILLS TO BE PAID: American Legion Hall \$600.00 (Annual Hall Rental Fee, Combined); Local Government Services \$220.00 (Auditing, Combined); NorthWestern Energy \$528.52 (Electric, Drinking Water); KLJ Engineering \$17,678.00 (Engineering, Drinking Water Upgrade); Aquasource Drilling \$2,475.70 (Contract Labor & Repairs, Drinking Water); SPVCWSD \$ (Office Rent & Supplies, Combined); Hawkins \$3,091.81 (Supplies & Chemicals, Drinking Water); Payroll (Combined)
- IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for February 19th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND