

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

June 17th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: May 20th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (*Invited*)
 1. KLJ Engineering Statement – Open Balance as of 5/31/2024 \$68,453.50
 - ii. Sarah Converse, Sweetgrass Development (*Invited*)
 - iii. Update on Monthly Teams Meeting Tuesday, Tuesday, May 21st, 2024, 2:00 PM – 2:30 PM
 - iv. Next Monthly Teams Meeting Tuesday, June 18th, 2024, 2:00 PM – 2:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. May 2024: Total Gallons 562,000; Average Gallons 18,129; Avg POI 0.59; Avg Dist 0.27
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. May 31st, 2024: Operating \$82,185.52, Savings \$25,024.30, Construction \$0.00
 - b. Delinquent Accounts Receivable Report as of June 17th, 2024
- VII. PRESIDENT'S REPORT:
 - a. SPCWD – S.O.P. Manual Update
 - b. 2024 Annual Budget Overview
 - c. Public Meeting once Contracts Signed / Bylaws Completed
 - d. 2024-2025 Board President and Vice-President
 - e. Spring Irrigation Discussion
- VIII. BILLS TO BE PAID: NorthWestern Energy \$526.72 (Electric – Drinking Water). \$177.98 (Electric - Irrigation Water); Enterprise Electric Contractors \$1,686.62 (Repairs & Contract Labor – Drinking Water); Energy Laboratories \$53.00 (Test Kits – Drinking Water); Mountain View Co-Op \$350.00 (Equipment Rental – Drinking Water); Board Stipend \$228.00 (Combined); Payroll (Combined); SPVCWSD \$266.46 (Rent & Office Supplies – Combined)
- IX. CORRESPONDENCE:
- X. CLOSED MEETING: Personnel

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for July 15th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND