

# SUN PRAIRIE COUNTY WATER DISTRICT

## Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

**March 17th, 2025**

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: February 24th, 2025, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

### OLD BUSINESS:

- A. Drinking Water Upgrade Project
  - i. Dan Richardson, KLJ (Invited)
  - ii. KLJ Engineering Invoice #10221003 2/11/2025 \$1,355.50
  - iii. Nittany Grantworks Invoice Prep of SRF Loan/Loan Forgiveness 2/28/2025 \$1,800.00
  - iv. Ugrin Alexander Zadick, P.C. Statement #36071 2/28/2025 \$532.00
  - v. Monthly Teams Meeting Update from Tuesday, February 25th, 2025, 1:30 PM – 2:00 PM
  - vi. Pumphouse Improvements Teams Meeting, Tuesday, March 25th, 2025, 10:00 AM-11:00 AM
  - vii. Next Monthly Teams Meeting Tuesday, March 25th, 2025, 1:30 PM – 2:00 PM

### NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
  - a. February 2025: Total Gallons 539,500; Avg Gallons 17,983; Avg POI 0.67; Avg Dist 0.28
  - b. Asset Inventory and Replacement/Purchase Timeline
  - c. Work Projects Completed; Irrigation Pressure Valve
  - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
  - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
  - a. February 28th, 2025: Operating \$21,754.32; Savings \$25,033.64; Construction \$42,037.83
  - b. Transfer \$1,530.00 from Operating to Construction for Water Upgrade Project
  - c. Delinquent Accounts Receivable Report as of March 17th, 2025
- VII. PRESIDENT'S REPORT:
  - a. 2025 Budget Discussion and Approval
  - b. SPCWD – Water Rules; Irrigation Rules
  - c. Additional Loan Activities; For Current Projects Needed
  - d. Public Meeting once Contracts Signed
  - e. Grants and Upgrades for the Future Needed Now
- VIII. BILLS TO BE PAID: Energy Laboratories \$63.00 (Test Kits – Drinking Water); NorthWestern Energy \$550.74 (Electric - Drinking Water); SPVCWSD \$271.12 (Rent & Supplies – Combined); Payroll \$2,334.19 (Combined); Board Stipend \$285.00 (Combined); Federal Payroll Withholding \$1,243.66; MT Unemployment \$25.02
- IX. CORRESPONDENCE:
  - a. Montana Rural Water Conference March 12-14, 2025 - Update from Attendance

### MEETING ADJOURNED:

**CLOSED MEETING: Personnel**  
Wages, Responsibilities, and Benefits

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for April 21st, 2025, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: [www.spewaterdistrict.com](http://www.spewaterdistrict.com) for more information or Facebook: [www.facebook.com/sunprairiecountywaterdistrict](http://www.facebook.com/sunprairiecountywaterdistrict)

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND