

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

March 18th, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: February 19th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (*Invited*)
 1. DEQ Letter re: Proposed New Well
 2. DEQ Letter re: Water Main Extension and Pumphouse Improvement
 - ii. Sarah Converse, Sweetgrass Development (*Invited*)
 - iii. Update on Monthly Teams Meeting Tuesday, February 20, 2024, 1:00 PM – 1:30 PM
 - iv. Next Monthly Teams Meeting Tuesday, March 19, 2024, 1:00 PM – 1:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. February 2024: Total Gallons 505,900; Average Gallons 17,445; Avg POI 0.61; Avg Dist 0.25
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. February 29th, 2024: Operating \$36,170.65, Savings \$25,021.09, Construction \$0.00
 - b. Delinquent Accounts Receivable Report as of March 18th, 2024
- VII. PRESIDENT'S REPORT:
 - a. SPCWD - Development of Rules and Regulations and S.O.P. Manual – Update
 - b. 2024 Annual Budget Overview
 - c. Public Meeting once Contracts Signed / Bylaws Completed
 - d. 2024 Board Member Election
 - a) Correspondence from Cascade County
 - b) Contacts for Board Vacancy
 - e. Spring Irrigation Discussion
- VIII. BILLS TO BE PAID: NorthWestern Energy \$525.10 (Electric, Drinking Water); Hawkins Inc \$4,170.52 (\$4,096.90 Chemicals & Freight, Drinking Water / \$73.62 Supplies, Drinking Water); Laabs Excavation Services \$1,750.00 (Repairs, Drinking Water); SPVCWSD \$266.46 (Office Rent & Supplies, Combined); Payroll (Combined); Board Stipend \$228.00 (Combined)
- IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for April 15th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND