

SUN PRAIRIE COUNTY WATER DISTRICT

Regular Meeting of the Board of Directors

Agenda for Meeting of the Board

October 21st, 2024

Held at the American Legion, 370 Post Avenue, Vaughn, MT at 7:00 PM

- I. CALL TO ORDER & PLEDGE OF ALLEGIANCE
- II. POLL OF ATTENDANCE
- III. APPROVAL OF MINUTES: September 16th, 2024, Regular Meeting of the Board
- IV. PUBLIC COMMENT: Public Comment is welcome on all agenda items, and any matter within the District's jurisdiction, per *MCA 2-3-103 Public participation*.

OLD BUSINESS:

- A. Drinking Water Upgrade Project
 - i. Dan Richardson, KLJ (Invited)
 - ii. Resolution for Draw #5 – \$752.00
 1. KLJ Invoice #10214555 Task #2 10/10/2024 \$\$489.00
 2. KLJ Invoice #10214556 Task #3 10/10/2024 \$263.00
 - iii. Monthly Teams Meeting Update from Tuesday, September 24th, 2024, 2:00 PM – 2:30 PM
 - iv. Next Monthly Teams Meeting Tuesday, October 22nd, 2024, 1:00 PM – 1:30 PM

NEW BUSINESS:

- V. WATER OPERATOR'S REPORT:
 - a. September 2024: Total Gallons 770,300; Avg Gallons 25,677; Avg POI 0.64; Avg Dist 0.27
 - b. Asset Inventory and Replacement/Purchase Timeline
 - c. Work Projects Completed
 - d. Irrigation Maintenance: Leaks, Pressure Issues, Water Levels
 - e. Equipment Maintenance Plans (Pump/Motor Rebuild Rotation)
- VI. TREASURER'S REPORT:
 - a. September 30th, 2024: Operating \$8,330.35; Savings \$25,028.40; Construction \$73,884.50
 - b. Delinquent Accounts Receivable Report as of October 21st, 2024
- VII. PRESIDENT'S REPORT:
 - a. Development of Rules & Regulations and S.O.P. (Standard Operating Procedure) Manual – Update; Irrigation and Water Does and Don'ts 2025
 - b. Dennis Schwecke – Irrigation Pump Status
 - c. Increase in Irrigation Monthly Rates
 - d. Public Meeting / TBD – Update of going out for Bid and DEQ Letter
 - e. Additional Funding Needed for Water Upgrade Project
- VIII. BILLS TO BE PAID: Energy Laboratories \$53.00 (Test Kits – Drinking Water); NorthWestern Energy \$533.22 (Electric - Drinking Water), \$2,792.99 (Electric - Irrigation); Hawkins \$4,735.48 (Chemicals – Drinking Water); SPVCWSD \$271.12 (Rent & Supplies – Combined); Payroll \$2,750.78 (Combined / \$424.00 for Irrigation Equipment Reimbursement); Board Stipend \$285.00 (Combined)

IX. CORRESPONDENCE:

MEETING ADJOURNED:

NEXT MEETING OF THE SPCWD is **tentatively** scheduled for November 18th, 2024, at 7:00 PM at the American Legion, 370 Post Avenue, Vaughn, MT - Please call (406) 964-0106 or check the website: www.spcwaterdistrict.com for more information or Facebook: www.facebook.com/sunprairiecountywaterdistrict

DISTRICT MEMBERS AND THE GENERAL PUBLIC ARE ENCOURAGED AND INVITED TO ATTEND